

# NROTC Marine Option Application Builder

## FY2024 V1.0

Date: \_\_\_\_\_  
(YYYYMMDD)  
(ex. 20220112)

### Applicant Information

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Full Middle Name: \_\_\_\_\_

Middle Initial: \_\_\_\_

Social Security Number: \_\_\_\_\_

SSN Last 4 only: \_\_\_\_\_

### Marine Officer/Unit Information

Rank: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

## NROTC APPLICATION CHECKLIST

** Applicant Name: _____ ,		Applicant Initials	RS XO Initials
1	NROTC Online Application Complete in NETFOCUS and MCRISS		
2	MCRC Regular Officer Application & Program Information Sheet - must have PFT score Dated 1 Jul 2022 or later		
3	Drug Statement		
4	Non-Traffic Statement		
5	Waiver approval in MCRISS (as required)		
6	HS Transcript / College Transcript (Original Copy Required)		
7	<b>Academic Qualifier Verification</b> - ASVAB, ACT, and/or SAT - (Original documents are required. Online printouts must be certified by the RS XO)		
8	Officer Interviews X 2		
9	Counselor Evaluation Form		
10	Teacher Evaluations - Teacher _____ Other _____		
11	Birth Certificate/Verification (Certified True Copy)		
12	NROTC Statement of Understanding		
13	NROTC Debarment and Suspension Statement		
14	Tattoo Screening Form		
15	Tattoo Statement of Understanding (Filled out completely and signed)		
16	Hold Harmless Agreement IOT take PFT as per 2015 Policy Letter not required for DEP) and PFT Parental Consent (ALL 18 under)		
17	Physician's Form		
18	CMC Core Values SOU		
19	DEP Members use MIRS; online copies are acceptable, but need to be certified true copies, as explained by the OCM.		
20	If in the DEP, DEP form with signatures		
21	Confirm if Enlisted		
	_____ Commanding Officer's Endorsement (Current Unit)		
	_____ SRB Pgs 3, 11, and 12		
	_____ BIR/BTR		
	_____ Conditional release paperwork for AC/RC Marines (refer to current FY Frost Call) (Must be signed by O5 or higher)		
22	Additional Letters of Recommendation (Not Required)		
23	If an FCB or PDV Applicant, Statement of Understanding with ranked school choices		

**\*\*NROTC Checklist will become cover page for application when submitting to MCD/Region/MCRC\*\***

**NOTE: INITIALING THIS FORM IMPLIES CONFIRMATION THAT THE LISTED DOCUMENT IS COMPLETE AND VOID OF ANY FRAUDULENT DATA**

**MCRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM INFORMATION SHEET**



LAST NAME, FIRST, MI		FULL SSN		RANK/PMOS		EAS(YMMDD)		MARITAL STATUS		RACE	
SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		DOB(YMMDD)		RELIGION				CITIZENSHIP			
HOME OF RECORD ADDRESS: (INCLUDE COUNTY)				EMAIL				DTE OF PRGM ENTRY (board/msg date)			
				PHONE							
UNIT ADDRESS		PROGRAM		<input type="checkbox"/> NROTC NAVY		<input type="checkbox"/> CIVILIAN		<input type="checkbox"/> NAVAL ACADEMY			
		(CHECK ALL THAT APPLY)		<input type="checkbox"/> NROTC MARINE		<input type="checkbox"/> ECP/RECP		<input type="checkbox"/> AIR FORCE ACAD			
				<input type="checkbox"/> COLLEGE PROGRAM		<input type="checkbox"/> MECEP		<input type="checkbox"/> WEST POINT			
				<input type="checkbox"/> SCHOLARSHIP		<input type="checkbox"/> MCP/MCP-R		<input type="checkbox"/> USCGA			
ACAD MAJOR/EDUC LEVEL		CUMGPA		SEM GPA		GRAD DATE		PROJ COMM DATE		COLLEGE	
PFT SCORE		FLEX/PU		CRUNCHES		RUN		HT(INCH)/WT		BF%	
SAT MATH		CR		TOTAL		COMPOSITE ACT		AFQT		ASTB	
										PROJ/COMP OCS	
EXTRACURRICULAR ACTIVITIES/BILLETTS HELD											
RELATIVES WHO SERVED OR ARE SERVING IN THE ARMED FORCES											
RELATIONSHIP			RANK			BRANCH OF SERVICE			STATUS		
*IF YOU ANSWER "YES" TO ANY OF FOLLOWING QUESTIONS, ATTACH A HAND-WRITTEN STATEMENT EXPLAINING THE SPECIFIC CIRCUMSTANCES (WHEN, WHERE, WHY, HOW MANY, ETC. AND CURRENT STATUS)										YES	NO
1. Have you ever applied or been a member of any other officer program (PLC, OCC, ROTC, USNA, etc.)?											
2. Have you ever failed any military flight training program?											
3. Have you previously applied for the Armed Forces (other than current program)?											
4. Have you ever been rejected for enlistment in any branch of the Armed Forces?											
5. Have you ever claimed or been granted a pension, disability allowance, compensation, or retired pay from the Federal Government?											
6. Are you a "sole survivor"? (all other siblings and or parents have died/captured/MIA in combat)											
7. Have you ever been cited, arrested, convicted or sentenced by a law enforcement activity?											
8. Have you ever received a suspended sentence by a court?											
9. Have you ever been in jail, reform school, or penitentiary?											
10. Are you now, or have you ever been on parole, probation, suspension, or other forms of restraint (from law enforcement)?											
11. Are you a conscientious objector?											
12. Have you ever been convicted or the subject of action tantamount to conviction of drug abuse?											
13. Have you ever been psychologically or physically dependent upon any drugs or alcohol?											
14. Have you ever used non-prescribed or illegal drugs?											
15. Have you ever been a trafficker of illegal drugs? Definition of "Trafficking": The commercial and wrongful sale or transfer of a controlled substance for profit, and/or the wrongful possession of a controlled substance with the intent to sell or transfer it for profit.											
16. Do you qualify for permanent restrictions assignments? (family member, kin, 100% disability while serving in hostile fire area)											
17. Do you have any tattoos, body piercings, ornamentation, or brandings and body mutilations? (date, location and color pictures of all tattoo(s) and/or brandings with detailed explanations must be submitted along with tattoo screening form and tattoo statement of understanding)											
I certify that the information contained in the application is true, complete and correct to the best of my knowledge and belief. I understand that knowing and willful false statements on this form can be punished by a fine or imprisonment or both. (See U.S. Code Title 18, Section 1001).											
Member's Signature						Commissioned Officer's Signature:					
Date _____						Date _____					

(REV AUG 11; All Previous Revisions are Obsolete)

**(Instructions on Page 3)**

**Privacy Act Statement**

**AUTHORITY:** Title 10 U.S. Code §§ 531 and 591

**PURPOSE:** To determine the eligibility of applicants to enlisted to officer commissioning programs. Disclosure of Social Security Account Number is mandatory and is used to further identify the individual providing the information.

**ROUTINE USES:** The information is used for the purpose set forth above and may be:

- Forwarded to the respective programs officer selection boards;
- Reviewed by multiple entities in the service member's chain of command.

**MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:**

**For Military Personnel:** Disclosure of personal information is mandatory and failure to do so disqualifies the applicant's application.

**ACKNOWLEDGMENT:**

I understand the provisions of the Privacy Act of 1974 as related to me through the foregoing statement.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# DRUG STATEMENT FOR NAVAL RESERVE OFFICER TRAINING CORPS APPLICATION

OMB CONTROL NUMBER: 0703-0026  
OMB EXPIRATION DATE: 01/31/2023

## AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information, OMB-0702-0026, is estimated to average 3 hours and 35 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at [whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil](mailto:whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

## PLEASE DO NOT RETURN YOUR RESPONSE TO THE EMAIL ADDRESS ABOVE.

Responses should be sent to:

Commander  
Naval Service Training Command  
2601 A Paul Jones Street  
Great Lakes, IL 60088

## PLEASE READ THE FOLLOWING STATEMENT REQUIRED BY THE PRIVACY ACT OF 1974 BEFORE COMPLETING THE APPLICATION.

Naval Station Training Command 1533/101 (11-19) Drug Statement For Naval Reserve Officer Training Corps Application

### PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. § 301, Departmental Regulations; 10 U.S.C. 2107 (Financial Assistance Program); E.O. 9397 (SSN), and System of Records Notice (SORN) N01130-1.

PURPOSE(S): To manage and contribute to the recruitment of qualified men and women for officer programs and the regular and reserve components of the Navy. To ensure quality military recruitment and to maintain records pertaining to the applicant's personal profile for purposes of evaluation for fitness for commissioned service. The information you provide will be used to determine whether you qualify, and should be nominated for, an NROTC Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

ROUTINE USE(S): Information provided on the application will be used to screen and select individuals to receive scholarships, maintain data on the scholarship program, compare scholarship applicants from previous or subsequent years, and provide academic data and contact information to Navy activities and admissions officials at colleges and universities for recruitment purposes. Other uses may include providing the information to officials and employees of: the Department of Transportation; other agencies of the Executive Branch upon request in relation to the management of quality of military recruitment; the Department of Veterans Affairs and Selective Service Administration in relation to enlistment or reenlistment eligibility; Federal, state or local agencies that maintain civil, criminal and other relevant information pertaining to the letting of contracts; in response to an inquiry from a congressional office of record for an individual; to the Office of Personnel Management (OPM) to carry out legally authorized government-wide personnel management functions and studies; and to the General Services Administration (GSA) for the purposes of records management under the authority of 44 USC § 2904 & 2906. Information provided in this application is protected by the Privacy Act and will not be released outside of the Department of Defense without your permission, unless it comes with an exception to the Act, or one of the routine uses in 32 C.F.R. § 701.112, <https://www.navy.mil/privacy.asp>, and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the top five schools you indicated on your application. Your information and notification of status may also be provided to your high school so they may assist with the final stages of the process.

DISCLOSURE: Voluntary - However, failure to do so may result in our inability to process your application for the NROTC program. Note that the Social Security number (SSN) is required at the time of application to ensure proper identification of the applicant. There are times applicants have the same names, therefore the collection of SSN is required to ensure proper identification.

More information on the SORN can be found at the following link: <https://dpcl.dod.mil/Privacy/SORNSIndex/?Page=32>

Complete all required sections on this form. *Providing false information or failure to disclose any drug involvement(s) may result in your elimination from scholarship competition.*

1. Have you ever taken any narcotic, sedative, or tranquilizer drugs other than those prescribed by a physician or dentist?  
 Yes  No
2. Have you ever used LSD, Marijuana, sniffed glue or other hallucinogens, hypnotics, stimulants, or other known harmful or habit forming drugs and/or chemicals?  
 Yes  No

If you answered "YES" to either question above, provide a detailed explanation below with the approximate times, amounts taken, and period over which taken, and complete #3.

- a. Type of drug(s) used:
- b. Approximate number of times used:
- c. Amount taken:
- d. Method by which taken:
- e. Inclusive dates of use (be specific):
- f. Were you convicted or arrested for the drug use admitted?
- g. Circumstances under which the drug use occurred such as experimentation, peer pressure, etc.

3. (Initial): \_\_\_\_\_ I fully recognize the negative influence of drug abuse and categorically reject the abuse of drugs both now and for the future.

\_\_\_\_\_  
SIGNATURE OF WITNESSING OFFICIAL

\_\_\_\_\_  
PRINTED NAME OF WITNESSING OFFICIAL

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
PRINTED NAME OF APPLICANT

# NON TRAFFIC ARREST FORM

This form is to be utilized if you were charged with and/ or convicted of any alcohol related traffic offensive, or any other non-traffic arrest, no matter how minor. Answer the following questions and then write a concise statement addressing the incident.

- a. Month and year of violation: \_\_\_\_\_
- b. Place where violation occurred: \_\_\_\_\_
- c. Original charge: \_\_\_\_\_
- d. Charge to which convicted or to which a guilty plea was entered:  
\_\_\_\_\_
- e. Penalty, fine, or other disposition:  
\_\_\_\_\_

APPLICANTS STATEMENT ADDRESSING THE CIRCUMSTANCES SURROUNDING THIS INCIDENT. (USE ADDITIONAL SHEETS IF NECESSARY)



\_\_\_\_\_  
(Signature of witnessing Officer)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
NAME: (LAST, FIRST, MIDDLE)

\_\_\_\_\_  
SSN

\_\_\_\_\_  
PROGRAM



**CERTIFICATIONS AND STATEMENTS OF UNDERSTANDING (SOU) FOR  
NAVAL RESERVE OFFICER TRAINING CORPS MARINE OPTION APPLICATIONS**

OMB CONTROL NUMBER: 0703-0026  
OMB EXPIRATION DATE: 01/31/2023

**AGENCY DISCLOSURE NOTICE**

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Naval Service Training Command  
2601A Paul Jones Street  
Great Lakes, IL 60088

**PLEASE READ THE FOLLOWING STATEMENT REQUIRED BY THE PRIVACY ACT OF 1974 BEFORE COMPLETING THE APPLICATION.**

Naval Service Training Command 1533/154 (11-19) Marine Statements of Understanding (SOU)

**PRIVACY ACT STATEMENT**

AUTHORITY: 5 U.S.C. § 301, Departmental Regulations; 10 U.S.C. 2107 (Financial Assistance Program); E.O. 9397 (SSN), and System of Records Notice (SORN) N01130-1.

PURPOSE(S): To manage and contribute to the recruitment of qualified men and women for officer programs and the regular and reserve components of the Navy. To ensure quality military recruitment and to maintain records pertaining to the applicant's personal profile for purposes of evaluation for commissioned service. The information you provide will be used to determine whether you qualify, and should be nominated for, an NROTC Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

ROUTINE USE(S): Information provided on the application will be used to screen and select individuals to receive scholarships, maintain data on the scholarship program, compare scholarship applicants from previous or subsequent years, and provide academic data and contact information to Navy activities and admissions officials at colleges and universities for recruitment purposes. Other uses may include providing the information to officials and employees of: the Department of Transportation; other agencies of the Executive Branch upon request in relation to the management of quality of military recruitment; the Department of Veterans Affairs and Selective Service Administration in relation to enlistment or reenlistment eligibility; Federal, state or local agencies that maintain civil, criminal and other relevant information pertaining to the letting of contracts; in response to an inquiry from a congressional office of record for an individual; to the Office of Personnel Management (OPM) to carry out legally authorized government-wide personnel management functions and studies; and to the General Services Administration (GSA) for the purposes of records management under the authority of 44 USC § 2904 & 2906. Information provided in this application is protected by the Privacy Act and will not be released outside of the Department of Defense without your permission, unless it comes with an exception to the Act, or one of the routine uses in 32 C.F.R. § 701.112, <https://www.navy.mil/privacy.asp>, and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the top five schools you indicated on your application. Your information and notification of status may also be provided to your high school so they may assist with the final stages of the process.

DISCLOSURE: Voluntary - However, failure to do so may result in our inability to process your application for the NROTC program. Note that the Social Security number (SSN) is required at the time of application to ensure proper identification of the applicant. There are times applicants have the same names, therefore the collection of SSN is required to ensure proper identification.

More information on the SORN can be found at the following link: <https://dpcld.defense.gov/Privacy/SORNSIndex/?Page=32>.

Please read and initial by each of the following statements below indicating your certification or understanding of each.

**CERTIFICATIONS**

1. \_\_\_\_\_ I certify that all of the information that I provided in the electronic application is complete and correct to the best of my knowledge.  
I certify that I have no moral obligations, personal convictions or beliefs, which would prohibit my serving in an unrestricted military status. This includes the bearing of arms and supporting and defending the Constitution of the United States against all enemies foreign and domestic.
2. \_\_\_\_\_
3. \_\_\_\_\_ I certify that I solely composed the essay(s) submitted with my electronic application.

**STATEMENTS OF UNDERSTANDING**

1. \_\_\_\_\_ I understand that the information that I have provided electronically is only a partial application, and that I must complete all additional requirements and achieve qualifying SAT/ACT scores before my application will be processed.  
I understand that I will receive scholarship benefits for a maximum of four academic years. However, if I receive my Baccalaureate Degree earlier than four academic years, I shall not be eligible for any further scholarship benefits. See the following link for details on scholarship benefits: <https://www.nrotc.navy.mil/scholarships.aspx>.
2. \_\_\_\_\_ I understand if I enter the NROTC program having already earned college credit, I am expected to use any allowable credits towards my degree to accelerate the completion of my Baccalaureate Degree.
3. \_\_\_\_\_ I understand that upon successful completion of the NROTC program I may be offered a commission in the U.S. Marine Corps, requiring a minimum of four years of active military service. If I do not accept my commission I may be required and have an obligation to pay back the government of the United States of America an amount equal to the benefits I received under the scholarship or serve a period of Active Enlisted Service at the discretion of the Secretary of the Navy.
4. \_\_\_\_\_ I understand that I will be required to sign and agree to the terms in the NROTC Scholarship Contract (NSTC 1533/135) upon activating my scholarship when I report to my assigned NROTC unit.
5. \_\_\_\_\_ I understand that if any of the information I provided herein or in any part of my application is inaccurate, false, or misleading, it may result in my non-selection for an NROTC scholarship and make me ineligible for continued participation in the NROTC program.
6. \_\_\_\_\_

**Warning: Any intentionally false or misleading statement, certification, or response you provide is a violation of the law punishable by a fine of not more than \$10,000, or imprisonment of not more than 5 years, or both (18 U.S.C. § 1001).**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Witnessing Official

\_\_\_\_\_  
Printed Name of Applicant

\_\_\_\_\_  
Printed Name of Witnessing Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**DEBARMENT AND SUSPENSION FROM RECEIPT OF FEDERAL ASSISTANCE STATEMENT FOR  
NATIONAL NAVAL RESERVE OFFICERS TRAINING CORPS APPLICATION  
(EXECUTIVE ORDER 12549, DEBARMENT AND SUSPENSION)**

OMB CONTROL NUMBER: 0703-0026  
OMB EXPIRATION DATE: 01/31/2023

**AGENCY DISCLOSURE NOTICE**

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Responses should be sent to:

Commander  
Naval Service Training Command  
2601A Paul Jones Street  
Great Lakes, IL 60088

**PLEASE READ THE FOLLOWING STATEMENT REQUIRED BY THE PRIVACY ACT OF 1974 BEFORE COMPLETING THE APPLICATION.**

Naval Service Training Command 1533/102 (11-19) Debarment And Suspension From Receipt Of Federal Assistance Statement For National Naval Reserve Officers Training Corps Application (Executive Order 12549, Debarment And Suspension)

**PRIVACY ACT STATEMENT**

AUTHORITY: 5 U.S.C. § 301, Departmental Regulations; 10 U.S.C. 2107 (Financial Assistance Program); E.O. 9397 (SSN), and System of Records Notice (SORN) N01130-1.

PURPOSE(S): To manage and contribute to the recruitment of qualified men and women for officer programs and the regular and reserve components of the Navy. To ensure quality military recruitment and to maintain and update the applicant's personal profile for purposes of evaluation for fitness for commissioned service. The information you provide will be used to determine whether you qualify, and should be nominated for, an NROTC Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

ROUTINE USE(S): Information provided on the application will be used to screen and select individuals to receive scholarships, maintain data on the scholarship program, compare scholarship applicants from previous or subsequent years, and provide academic data and contact information to Navy activities and admissions officials at colleges and universities for recruitment purposes. Other uses may include providing the information to officials and employees of: the Department of Transportation; other agencies of the Executive Branch upon request in relation to the management of quality of military recruitment; the Department of Veterans Affairs and Selective Service Administration in relation to enlistment or reenlistment eligibility; Federal, state or local agencies that maintain civil, criminal and other relevant information pertaining to the letting of contracts; in response to an inquiry from a congressional office of record for an individual; to the Office of Personnel Management (OPM) to carry out legally authorized government-wide personnel management functions and studies; and to the General Services Administration (GSA) for the purposes of records management under the authority of 44 USC § 2904 & 2906. Information provided in this application is protected by the Privacy Act and will not be released outside of the Department of Defense without your permission, unless it comes with an exception to the Act, or one of the routine uses in 32 C.F.R. § 701.112, <https://www.navy.mil/privacy.asp> and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the top five schools you indicated on your application. Your information and notification of status may also be provided to your high school so they may assist with the final stages of the process.

DISCLOSURE: Voluntary - However, failure to do so may result in our inability to process your application for the NROTC program. Note that the Social Security number (SSN) is required at the time of application to ensure proper identification of the applicant. There are times applicants have the same names, therefore the collection of SSN is required to ensure proper identification.

More information on the SORN can be found at the following link: <https://dpcl.d.defense.gov/Privacy/SORNSIndex/?Page=32>

On February 18, 1986, Executive Order (EO) 12549, Debarment and Suspension, authorized establishing a government-wide system for excluding, in appropriate cases, individuals and legal entities from participating in Federal financial and non-financial assistance programs and activities.

The General Services Administration (GSA) is responsible for developing, maintaining and distributing a list of persons excluded from non-procurement programs.

The list indicates participants who are debarred, suspended or voluntarily excluded from programs and activities involving Federal financial and nonfinancial assistance and benefits under EO 12549

Transactions covered by this rule include, but are not limited to:

Non-procurement transactions between an agency and a person, including grants, corporation agreements, scholarships, fellowships, contracts of assistance, loans, loan guarantees, etc.

The NROTC Scholarships fall under this rule. A person currently debarred or suspended from receiving Federal financial assistance is not eligible to apply for the NROTC College Scholarship Program.

I, \_\_\_\_\_ certify I am not debarred from participating in Federal financial assistance systems.  
PRINT FULL NAME

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Witnessing Official

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Printed Name of Witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

For NSTC use only:

**Applicant Serial #:**

NSTC 1533/102 (11-19)



**MARINE CORPS RECRUITING COMMAND TATTOO SCREENING FORM**

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**NAME (Last, First, MI)**

**LAST 4 SSN**

**DATE**

**PART I. PURPOSE.**

*The purpose of this form is to ensure that you tell us the full extent of your tattoos, brands and/or body ornamentation. Refusal to complete the form will result in termination of your enlistment processing.*

1. Does the applicant <u>currently have, or ever had</u> any tattoos, brands, body markings, or body ornamentation, or has the applicant <u>ever had</u> a tattoo, brand or body ornamentation <b><u>removed, concealed, covered or altered?</u></b>	YES	NO*

*\*NOTE: If the answer to question 1 is NO; move on to the Part II Certification block of this form. Questions 2-8 are not required. If the answer to question 1 is YES; move on to question 2. The MEPS Liaison may endorse the TSF as the reviewing officer when the applicant has NO tattoos or body markings.*

2. Does applicant have body markings of any type that are exposed or partially exposed above the standard, well fitted PT shirt collar or below the wrist bone?	YES	NO*

*\*NOTE: If the answer to question 2 is NO; move on to questions 4-7. If the answer to question 2 is YES; complete questions 3-7.*

3. Are any of the tattoos, brands or markings: a. on head or neck (above collarbone in front, above seventh [C7] cervical [last] vertebrae in back or otherwise visible in open collar short-sleeve khaki shirt with white undershirt or inside the mouth?  b. On hands or fingers (with exception of a single band tattoo more than 3/8 of an inch in width on one finger of each hand)?	YES	NO

4. Do any of the tattoos, markings etc., depict nudity, are they racist, eccentric, offensive in nature, or express an association with conduct or substances prohibited by the Marine Corps Drug policy, the UCMJ, to include tattoos associated with illegal drugs, drug usage or paraphernalia?	YES	NO

<b>NAME (Last, First, MI)</b>	<b>LAST 4 SSN</b>	<b>DATE</b>
5. Do any of the tattoos, brands or body ornamentation represent a gang membership or extremist group, advocate racial, ethnic, or religious discrimination, obscene, prejudicial to good order and discipline/morale or of a nature to discredit to the Marine Corps?	YES	NO
6. Are any of the tattoos a result of a specific activity? (i.e. activity for membership initiation, or as the result of any violation of law(s)?	YES	NO
7. Are there any body markings, ornamentation or mutilation (i.e. Tongue Splitting, etc.), Ornamental Body Piercing(s), Holes in Ear Lobes (large enough for light to pass through opening), or Ornamental Implantations, (silicone implants on face, horns on the forehead, etc.).	YES*	NO
<i>*NOTE: Remind applicants or officer candidates that all body piercings must be removed prior to shipment to Recruit Training Depots or Officer Candidate School.</i>		
Location(s) of applicant's current, removed, concealed, covered, or altered tattoos, brands, markings, or ornamentation and applicant's statements will be documented in Part V of this Screening Form. Removed, concealed, covered or altered tattoos need to be annotated as such (i.e. removed) with full description of the original marking.		
<b>PART II. CERTIFICATION</b>		
I have completely disclosed the full extent of my tattoos, brands or body ornamentation to include those removed or altered.		
Printed Name of Applicant or Candidate	Signature of Applicant or Candidate	Date
Printed Name of Recruiting Rep or Certifying Officer	Signature of Recruiting Rep or Certifying Officer	Date
<b>PART III. RECERTIFICATION (ONLY IF MARKED "NO" TO QUESTION 1)</b>		
Have there been any changes to Part I of this Tattoo Screening Form after the date of signing Part II?	YES	NO
I certify the information previously given on the Tattoo Screening Form remains the same. If any change is indicated, parts IV through VI will be completed and forwarded to the Commanding Officer or appropriate authority prior to shipment to recruit training or request for appointment.		
Printed Name of Applicant or Candidate	Signature of Applicant or Candidate	Date
Printed Name/Signature of MEPS LCNO or Reviewing Officer (Rank, Billet)		Date

<b>NAME (Last, First, MI)</b>	<b>LAST 4 SSN</b>	<b>DATE</b>
<b>PART IV. REVIEW</b>		
<b>a. To be filled out for all enlisted applicants</b>		
<p>If applicant responded "yes" to questions 1 and/or 2, their tattoo/markings or history thereof must be reviewed by a commissioned officer to determine eligibility. If the applicant responded "yes" to questions 3 through 7, the applicant is ineligible (with exception of a single band tattoo more than 3/8 of an inch in width on one finger of each hand) for enlistment without a Region CG level adjudication. Digital photos are required for all reviews. Under no circumstances will any applicant be photographed in less clothing than the standard warm weather physical training uniform. Only the visible portion of tattoos outside of regulation are to be photographed for consideration. Applicants may hand draw pictures of tattoos not visible indicating content and location.</p>		
Commissioned Officer's Reviewing Comments:		
<input type="checkbox"/> RS Review <input type="checkbox"/> Region Adjudication required <input type="checkbox"/> RA Review required (PSR)		
NAME/SIGNATURE OF COMMISSIONED OFFICER	RANK	BILLET
ALL QUESTIONABLE BODY MARKINGS ON REGARDING CONTENT OR LOCATION WILL BE FORWARDED TO THE APPROPRIATE DECISIONING AUTHORITY FOR APPROVAL/REVIEW.		
<b>b. To be filled out for all Officer candidates</b>		
<p>(1) If candidate responded "yes" to questions 1 and/or 2, their tattoo/markings or history thereof must be reviewed by a commissioned officer to determine eligibility. If the applicant responded "yes" to questions 3 through 7, the applicant is ineligible (with exception of a single band tattoo more than 3/8 of an inch in width on one finger of each hand) for enlistment without a MCRC level adjudication review.</p>		
<p>(2) Digital photos are required for all reviews. Under no circumstances will any applicant be photographed in less clothing than the standard warm weather physical training uniform. Only the visible portion of tattoos outside of regulation are to be photographed for consideration. Candidates may hand draw pictures of tattoos not visible indicating content and location. Cross-check drawings with DD Form 2808 Medical Examination, Block 37 documents for consistency.</p>		
<p>(3) All questionable body markings in regards to content, or location will be forwarded to the appropriate authority for approval/review. Check appropriate review authority:</p>		
<input type="checkbox"/> <u>Recruiting Station</u> : Review tattoos for applicants applying for PLC, OCC, and Four Year NROTC Scholarship programs.		
<input type="checkbox"/> <u>Marine Corps Recruiting Command</u> : Review tattoos for applicants applying for all other commissioning and Warrant Officer programs.		
NAME/SIGNATURE OF REVIEWING OFFICER	RANK	BILLET

<b>NAME (Last, First, MI)</b>	<b>LAST 4 SSN</b>	<b>DATE</b>

**PART V. DOCUMENTATION**

The section below will be used to document any tattoo identified as a "YES" in section I. Insert photos by clicking in the square provided and selecting the appropriate photo. If additional space is needed use the addendum to this form.

--	--

TATTOO NUMBER ONE

Size (in inches)	
Description	
Location	
Reason for review	

TATTOO NUMBER TWO

Size (in inches)	
Description	
Location	
Reason for review	

--	--

TATTOO NUMBER THREE

Size (in inches)	
Description	
Location	
Reason for review	

TATTOO NUMBER FOUR

Size (in inches)	
Description	
Location	
Reason for review	

<b>NAME (Last, First, MI)</b>	<b>LAST 4 SSN</b>	<b>DATE</b>

Applicant Personal Statement for each tattoo identified above:

*\*NOTE: Each statement will identify the corresponding tattoo number above and answer the following questions in the applicants own words:*

*What does the tattoo look like (detailed description)?*

*When, Where, and Why did you get this tattoo?*

*What does this tattoo personally mean to you?*

<b>NAME (Last, First, MI)</b>	<b>LAST 4 SSN</b>	<b>DATE</b>
<b>PART VI. CERTIFICATION</b>		
I certify that I have completely disclosed the full extent of my tattoos, brands or body ornamentation to include those removed or altered.		
Printed Name of Applicant or Candidate	Signature of Applicant or Candidate	Date
Printed Name of Recruiting Rep or Certifying Officer	Signature of Recruiting Rep or Certifying Officer	Date
<b>PART VII. RECERTIFICATION</b>		
Have there been any changes to Part I of this Tattoo Screening Form after the date of signing Part VI?	YES	NO
I certify the information previously given on the Tattoo Screening Form remains the same. If any change is indicated, parts IV through VI will be completed and forwarded to the Commanding Officer or appropriate authority prior to shipment to recruit training or request for appointment.		
Printed Name of Applicant or Candidate	Signature of Applicant or Candidate	Date
Printed Name of Recruiting Rep or Certifying Officer	Signature of Recruiting Rep or Certifying Officer	Date

**ADDENDUM TO  
MARINE CORPS RECRUITING COMMAND TATTOO SCREENING FORM**

<b>NAME (Last, First, MI)</b>	<b>LAST 4 SSN</b>	<b>DATE</b>
TATTOO NUMBER		TATTOO NUMBER
Size (in inches)		Size (in inches)
Description		Description
Location		Location
Reason for review		Reason for review
TATTOO NUMBER		TATTOO NUMBER
Size (in inches)		Size (in inches)
Description		Description
Location		Location
Reason for review		Reason for review

<b>NAME (Last, First, MI)</b>	<b>LAST 4 SSN</b>	<b>DATE</b>

Applicant Personal Statement for each tattoo identified above:  
*\*NOTE: Each statement will identify the corresponding tattoo number above and answer the following questions in the applicants own words:*

- What does the tattoo look like (detailed description)?*
- When, Where, and Why did you get this tattoo?*
- What does this tattoo personally mean to you?*



**MARINE CORPS RECRUITING COMMAND  
STATEMENT OF UNDERSTANDING  
MARINE CORPS UNIFORM REGULATIONS FOR STANDARDS OF PERSONAL APPEARANCE**

**POLICY**

In accordance with insert MARADMIN, Marines will present the best possible image at all times and continue to set the example in military presence. Marine Corps Uniform Regulations strictly **prohibit** mutilation of the body or any parts in any manner, and attaching, affixing or displaying objects, articles, jewelry or ornamentation to, through or under the skin, tongue or any other body part. Tattoos on the head (including in or around the mouth), neck area, hands, fingers, and any tattoos on other parts of the body, that are prejudicial to good order and discipline, gang or extremist group related, or bring discredit to the Marine Corps are also **prohibited**.

**UNDERSTANDING**

I understand that mutilation of the body or any body parts in any manner is **prohibited** and that attaching, affixing or displaying objects, articles, jewelry or ornamentation to, through or under the skin, tongue or any other body part is **prohibited** with the exception of females wearing earrings consistent with the Marine Corps regulations.

I understand that tattoos located anywhere on the body that are prejudicial to good order and discipline, or are of a nature to bring discredit upon the Marine Corps, are **prohibited** (Examples include, but are not limited to, tattoos that are drug-related, gang-related, extremist, obscene or indecent, sexist, or racist).

I understand that tattoos on the head or neck, including in or around the mouth area, are **prohibited** and that tattoos on the chest or back must be covered by wearing a properly fitting crew-neck undershirt with no portion of the tattoo showing.

I understand that tattoos on the hands, and fingers are **prohibited**, with the exception of a single band tattoo of no more than 3/8 of an inch in width on one finger of each hand.

I understand that any tattoo only visible with the use of ultra-violet light must still adhere to the same requirements, limitations, and prohibitions applicable to visible tattoos.

I understand that I will be screened for tattoos, brands and body ornamentations, and must complete the Marine Corps Tattoo Screening Form. I further understand I will be re-screened prior to shipping to recruit training or my request for appointment for any additional tattoos, brands and body ornamentations received while in the Delayed Enlistment Program or Officer commissioning process.

**Certification**

I certify that I completely understand the Marine Corps policy on the tattoos, brands, and ornamentations and I have reviewed the tattoo policy graphics on page three of this statement of understanding.

Applicant's Printed Name	Applicant's Signature	Date
Certifying Officer / Recruiter's Printed Name	Certifying Officer / Recruiter's Signature	Date
MEPS LNCO Printed Name (Non-prior service enlisted only)	MEPS LNCO Signature (Non-prior service enlisted only)	Date

**Marine Option-Scholarship Application Parental Physical  
Testing Approval Form**

I understand \_\_\_\_\_ is applying for the Marine-option 4-Year NROTC Scholarship. I further understand that in order to qualify for consideration for a Marine-Option NROTC Scholarship, the applicant is required to take the Marine Corps Physical Fitness Test (PFT) consisting of:

Three mile run; (Timed)  
Plank(Timed)  
Pull-ups or Pushups

To the best of my knowledge, I certify \_\_\_\_\_ is in good health and has my permission to take the above listed events of the Marine Corps PFT.

\_\_\_\_\_  
(Parent's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Full name of Applicant)

**Marine Option-Scholarship Application Physical Physician  
Testing Approval Form**

I understand \_\_\_\_\_ is applying for the Marine-option 4-Year NROTC Scholarship. I further understand that in order to qualify for consideration for a Marine-Option NROTC Scholarship, the applicant is required to take the Marine Corps Physical Fitness Test (PFT) consisting of:

Three mile run; (Timed)  
Plank(Timed)  
Pull-ups or Pushups

I certify \_\_\_\_\_ is in good health and physically able to perform the above listed events.

\_\_\_\_\_  
(Physician's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Full name of Applicant)

**HOLD HARMLESS AND RELEASE FROM LIABILITY AGREEMENT**  
**GUEST OR NROTC APPLICANTS 18 YEARS OLD OR OLDER**

I, \_\_\_\_\_ (PRINT NAME), hereinafter "Guest" or "NROTC Applicant", on my own behalf, enter into this **HOLD HARMLESS AND RELEASE FROM LIABILITY AGREEMENT** ("Agreement") with the United States Marine Corps on \_\_\_\_\_ (DATE) in \_\_\_\_\_ (CITY, STATE). I understand that this Agreement is valid for 90 days from the date of my signature below, and I must date and initial this Agreement every time I participate in a pool function with physical activity. My current address and telephone number are \_\_\_\_\_.

**INTENT OF PARTIES**

1. Guest/NROTC Applicant desires to participate in a physical activity or pool function in order to experience Marine Corps Recruit/Officer Training. The intent of this Agreement is to preclude any and all claims against the United States and the United States Marine Corps arising from and related to any and all injuries or property damages the Guest/NROTC Applicant may suffer as a result of attending any of the physical activities undergone in preparation for Marine Corps Recruit/Officer Training.

**AGREEMENT**

2. For consideration of allowing the Guest/NROTC Applicant to participate at his or her request, Guest/NROTC Applicant and the United States Marine Corps agree as follows:
  - a) Guest/NROTC Applicant will **HOLD HARMLESS** and **RELEASE FROM LIABILITY** the United States Marine Corps from any and all claims, actions, and judgments, including costs and attorney's fees, from any personal injury, up to and including death, or property damage arising from or related to Guest/NROTC Applicant's participation in today's physical training, whether official or unofficial, including **NEGLIGENT OR RECKLESS CONDUCT** by the United States Marine Corps.
  - b) For the purposes of this Agreement, the United States Marine Corps includes, but is not limited to, all personnel, agents, or employees, therein, acting in their official or unofficial capacity.
  - c) **ANY PHYSICAL ACTIVITY IS COMPLETELY VOLUNTARY** and Guest/NROTC Applicant, or the United States Marine Corps, can stop participation at any time, for any reason.
  - d) Guest/NROTC Applicant acknowledges that he or she has been provided the opportunity to **ASK ANY QUESTIONS** as to any of the risks foreseeable in connection with the aforementioned activity and transportation connected to or from these activities. Guest/NROTC Applicant acknowledges that he or she was provided the opportunity, at their request, to discuss with family, friends, legal counsel, medical personnel, or anyone they desire. Counsel will not be provided to the Guest/NROTC Applicant at the expense of the government.

**HOLD HARMLESS AND RELEASE FROM LIABILITY AGREEMENT**  
**GUEST OR NROTC APPLICANTS 18 YEARS OLD OR OLDER**

**ASSUMPTION OF RISK FOR MEDICAL ISSUES**

- e) Guest/NROTC Applicant acknowledges that he or she accepts **ANY AND ALL RISK** of his or her current medical conditions and agrees to **HOLD HARMLESS** and **RELEASE FROM LIABILITY** the United States Marine Corps from any and all injuries, up to and including death, stemming from the physical activities outlined above that may occur from **ANY MEDICAL CONDITION**, whether disclosed, undisclosed, known, or unknown by either party.
  
- f) Guest/NROTC Applicant is **HIGHLY RECOMMENDED** to obtain a full physical from a licensed physician before completing any physical activity and acknowledges that any physical activity undertaken is completely **VOLUNTARY AND AT THEIR OWN RISK** and Guest/NROTC Applicant **SHOULD DISCLOSE ANY CURRENT MEDICAL CONDITIONS**.

**DESCRIPTION OF PHYSICAL ACTIVITY**

- g) Guest/NROTC Applicant, by signing this Agreement, fully understands that the physical training is designed to be **EXTREMELY RIGOROUS** and is intended as preparation for success at Marine Corps Recruit Training/Officer Candidate School.
  
  - h) Guest/NROTC Applicant, or the United States Marine Corps, **CAN STOP PARTICIPATION** in any activity or event **AT ANY TIME, FOR ANY REASON**.
  
  - i) The physical activity and events could include, but are not limited to, pull-ups, sit-ups, flexed arm hang, crunches, push-ups, rope climbing, sprinting, jogging, hiking, ammo can lifts, obstacle courses, and team building exercises.
3. Guest/NROTC Applicant acknowledges that he or she has not relied on **ANY REPRESENTATIONS**, whether explicitly or implicitly made, other than the written terms outlined above and that **ONLY THE WRITTEN TERMS** of this contract represent the full and complete Agreement.

\_\_\_\_\_  
 (Signature of Guest/NROTC Applicant)

\_\_\_\_\_  
 (Date)

Date	Initials

Date	Initials



**HOLD HARMLESS AND RELEASE FROM LIABILITY AGREEMENT**  
**GUEST OR NROTC APPLICANT UNDER 18 YEARS OLD**

I, \_\_\_\_\_ (PRINT NAME), hereinafter "Parent/Guardian",  
on the behalf of \_\_\_\_\_ (PRINT MINOR'S NAME),  
hereinafter "Minor Guest/NROTC Applicant", enter into this **HOLD HARMLESS AND**  
**RELEASE FROM LIABILITY AGREEMENT** ("Agreement") with the United States Marine  
Corps on \_\_\_\_\_ (DATE) in \_\_\_\_\_ (CITY, STATE). I understand  
this Agreement is valid for 90 days from the date of my signature below, and  
my Minor Guest/NROTC Applicant must date and initial this Agreement every  
time he or she participates in a pool function with physical activity.

**INTENT OF PARTIES**

1. Minor Guest/NROTC Applicant desires to participate in a physical activity  
or pool function in order to experience Marine Corps Recruit/Officer  
Training. The intent of this Agreement is to preclude any and all claims  
against the United States and the United States Marine Corps arising from  
and related to any and all injuries or property damages the Minor  
Guest/NROTC Applicant may suffer as a result of attending any of the  
physical activities undergone in preparation for Marine Corps  
Recruit/Officer Training.

**AGREEMENT**

2. For consideration of allowing my Minor Guest/NROTC Applicant to  
participate at his or her request, Parent/Guardian and the United States  
Marine Corps agree as follows:
- a) Parent/Guardian represents that they are the legal guardian of the  
Minor Guest/NROTC Applicant named above and that they have legal care,  
custody, and control over the Minor Guest/NROTC Applicant.
  - b) Parent/Guardian agrees that their Minor Guest/NROTC Applicant can fully  
participate in physical training. Parent/Guardian and Minor  
Guest/NROTC Applicant fully understand that the physical training is  
designed to be **EXTREMELY RIGOROUS** and is intended as preparation for  
success at Marine Corps Recruit Training/Officer Candidate School.
  - c) Parent/Guardian agrees to **HOLD HARMLESS** and **RELEASE FROM LIABILITY** the  
United States Marine Corps, including but not limited to all personnel,  
agents, or employees, therein, acting in their official or unofficial  
capacity, from any and all claims, actions, and judgments, including  
costs and attorney's fees, from any personal injury, up to and  
including death, or property damage arising from or related to your  
Minor Guest/NROTC Applicant's participation in today's physical  
training, whether official or unofficial, **INCLUDING NEGLIGENT CONDUCT**  
**BY THE UNITED STATES MARINE CORPS.**
  - d) Parent/Guardian further agrees **TO INDEMNIFY AND HOLD HARMLESS** the  
United States Marine Corps from any loss, liability, damage or costs,  
including court costs and attorney's fees, due to my own or my Minor  
Guest/NROTC Applicant's participation in physical activity, **WHETHER**  
**CAUSED BY NEGLIGENT CONDUCT BY THE UNITED STATES MARINE CORPS** or  
otherwise.
  - e) Parent/Guardian agrees that it is their express intent that this  
Agreement shall bind **ALL THE MEMBERS OF THEIR FAMILY and THEIR MINOR**  
**GUEST/NROTC APPLICANT'S FAMILY,** including any additional person with

**HOLD HARMLESS AND RELEASE FROM LIABILITY AGREEMENT**  
**GUEST OR NROTC APPLICANT UNDER 18 YEARS OLD**

joint legal custody of Minor Guest/NROTC Applicant. This includes all heirs, assigns, and personal representatives, if any party is deceased.

**ASSUMPTION OF RISK FOR MEDICAL ISSUES**

- f) Parent/Guardian acknowledges that he or she accepts **ANY AND ALL RISK** of his or her Minor Guest/NROTC Applicant's medical conditions and agrees to **HOLD HARMLESS** and **RELEASE FROM LIABILITY** the United States Marine Corps from any and all injuries, up to and including death, stemming from the physical activities outlined above that may occur from **ANY MEDICAL CONDITION OF THEIR MINOR GUEST/NROTC APPLICANT**, whether disclosed, undisclosed, known, or unknown by either party.
- g) Parent/Guardian is **HIGHLY RECOMMENDED** to obtain a full physical for their Minor Guest/NROTC Applicant from a licensed physician before completing any physical activity and acknowledges that any physical activity undertaken by their Minor Guest/NROTC Applicant is completely **VOLUNTARY AND AT THEIR OWN RISK** and Parent/Guardian or Minor Guest/NROTC Applicant **SHOULD DISCLOSE ANY CURRENT MEDICAL CONDITIONS**.
- h) Parent/Guardian acknowledges that they and their Minor Guest/NROTC Applicant have a **CONTINUING OBLIGATION** to disclose any changes to their Minor Guest/NROTC Applicant's medical condition.

**DESCRIPTION OF PHYSICAL ACTIVITY**

- i) Parent/Guardian, by signing this Agreement, fully understands that the physical training is designed to be **EXTREMELY RIGOROUS** and intended to prepare the Minor Guest/NROTC Applicant for success at Marine Corps Recruit/Officer Training.
  - j) **ANY PHYSICAL ACTIVITY IS COMPLETELY VOLUNTARY** and Minor Guest/NROTC Applicant, Parent/Guardian, or the United States Marine Corps, can stop participation at any time, for any reason.
  - k) The physical activity and events could include, but are not limited to, pull-ups, sit-ups, flexed arm hang, crunches, push-ups, rope climbing, sprinting, jogging, hiking, ammo can lifts, obstacle courses, and team building exercises.
3. Parent/Guardian acknowledges that he or she has not relied on **ANY REPRESENTATIONS**, whether explicitly or implicitly made, other than the written terms outlined above and that **ONLY THE WRITTEN TERMS** of this contract represent the full and complete Agreement.

\_\_\_\_\_  
(Signature of Parent/Guardian)

\_\_\_\_\_  
(Date)

Date	Initials

Date	Initials

Name of Applicant \_\_\_\_\_ SSN \_\_\_\_\_

PHYSICAL FITNESS TEST CONDUCTED ON \_\_\_\_\_

	Number/Time	Score
-Pull Ups/Push-Ups:	_____	_____
-Plank	_____	_____
-3 Mile Run	_____	_____
-Height (inches)	_____	
-Weight (lbs)	_____	
-Tape Measurements/BF% (only if required). Neck _____ Waist _____ Hips (fem) _____ BF% _____		

Proctored by: \_\_\_\_\_





Future Marine,

Congratulations on your decision to serve as a United States Marine. By choosing to join the world's most elite fighting force, you are making a commitment to become part of something greater than yourself. At the heart of our warfighting excellence are our core values - Honor, Courage and Commitment. As you prepare to attend to become a Marine, here's what we expect of you:

HONOR is our most important characteristic. As Marines, we dedicate ourselves to an uncompromising code of integrity, loyalty, and respect for others. Every Marine is a vital member of our team and family. As members of one family, we must always remember that we are the guardians of our brothers and sisters in arms. We never leave a Marine behind. Our expectation of each Marine is dedication and commitment to each another. This implicit trust and respect enables unit cohesion and mission accomplishment on the battlefield.

COURAGE is the demonstration of strength and character. You must have both physical and moral courage to be a Marine. Physical courage is having the strength to overcome pain, fear, and hardship in support of mission accomplishment and your fellow Marines. Moral courage is demonstrating higher standards of conduct and the inner strength to do what is right at all times regardless of the consequence. We will expect you to exercise both forms of courage every day.

COMMITMENT is the determination to live your life with discipline and a standard of excellence worthy of being called a professional warrior. Professional warriors must also be good citizens. Commitment is a two-way street: we will match your commitment to serve as a Marine with our own pledge to prepare and develop you as a professional member of our team. We are dedicated to your physical preparation and the lifelong growth and development of your character.

Marines uphold our character and core values in "every clime and place," whether on duty, off duty, online or back home with friends and family. Our Corps can only be successful with men and women of character to defend these values. Your character and personal commitment will be your foundation for success when facing the difficulties of tomorrow. By signing this contract, you commit to live by our core values of Honor, Courage, and Commitment. When you earn the title "Marine" you will join a great legacy. As a Marine, you must protect that legacy every day. We look forward to serving with you!

Semper Fidelis,

A handwritten signature in black ink, appearing to read "D. H. Berger".

David H. Berger  
General, U.S. Marine Corps  
38th Commandant of the Marine  
Corps

---

Future Marine

---

Candidate's Printed Name

---

U.S. Marine OSO/MOI/RS XO

---

Officer Printed Name

---

Date

Delayed Entry Program (DEP) Statement of Understanding

(1) Under no circumstances will an NROTC selectee ship to boot camp on a regular or reserve contract. NROTC selectees must decline scholarships in writing to both MCRC and Naval Service Training Command (NSTC) if they wish to enlist.

(2) NROTC applicants may be enlisted into the Delayed Entry Program (DEP) during the NROTC process. All DEP applicants will be coded pending discharge (ZEG) until all selection board results are released to ensure no boarded applicants ships to recruit training.

(3) If a DEP applicant chooses to ship before a selection board then that applicant will be removed from the board and not count for submission credit. A written request from the DEP Marine must be signed for record.

I understand that I can enlist in the Delayed Entry Program (DEP) during the NROTC process. If I ship before the board results are signed, I forfeit any scholarship offered.

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Officer Name: \_\_\_\_\_

Officer Signature: \_\_\_\_\_

**Frederick C Branch / Pedro Del Valle Statement of Understanding**



**Please initial.**

\_\_\_\_\_ I am currently an NROTC applicant for FY23  
 \_\_\_\_\_ I am currently applying to a Frederick C. Branch eligible school  
 \_\_\_\_\_ I am currently applying to a Pedro Del Valle eligible school  
 \_\_\_\_\_ If selected I will attend the Frederick C. Branch eligible school  
 \_\_\_\_\_ If selected I will attend the Pedro De Valle eligible school

**Number your top 3 school choices 1, 2, or 3 for FCB, PDV, or both.**

**Ranked Choice Frederick C. Branch Schools**

\_\_\_\_\_ Allen University  
 \_\_\_\_\_ Clark Atlanta University  
 \_\_\_\_\_ Dillard University  
 \_\_\_\_\_ Florida A&M Univeristy  
 \_\_\_\_\_ Hampton University  
 \_\_\_\_\_ Howard University  
 \_\_\_\_\_ Huston-Tillotson College  
 \_\_\_\_\_ Morehouse College  
 \_\_\_\_\_ Norfolk-State University  
 \_\_\_\_\_ Prairie View A&M University  
 \_\_\_\_\_ Savannah State University  
 \_\_\_\_\_ Southern University and A&M College  
 \_\_\_\_\_ Spelman College  
 \_\_\_\_\_ Tennessee State University  
 \_\_\_\_\_ Texas Southern University  
 \_\_\_\_\_ Tuskegee University  
 \_\_\_\_\_ Xavier University

**Ranked Choice Pedro Del Valle Schools**

\_\_\_\_\_ California State @ San Marcos  
 \_\_\_\_\_ San Diego State University  
 \_\_\_\_\_ University of New Mexico  
 \_\_\_\_\_ Pima Community College (feeding to Arizona State University)

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Officer Name: \_\_\_\_\_

Officer Signature: \_\_\_\_\_

## Optional NROTC Marine Only Sub-Scholarships Continued

### Excerpt from MARADMIN 614/21 FISCAL YEAR 2022 MARINE OPTION NAVAL RESERVE OFFICERS TRAINING CORPS SCHOLARSHIP PROGRAMS

6. The VTGB Leadership Scholarship aims to honor Brigadier General and House Representative Vicente Tomás Garrido Blaz' leadership and vision, and the impact of all Asians and Pacific Islanders in and out of uniform, in service to our great nation. This scholarship is not tied to a specific university and is a four-year scholarship. Each applicant will be required to submit an essay, highlighting their own efforts to advance the Asian/Pacific Islander culture in America, or the major contributions of the Asian/Pacific Islander communities to the United States.


7. The MB Leadership Scholarship aims to honor Brigadier General Margaret Brewer's leadership and vision in expanding integration, and the impact of all women who accept the challenge of serving in the Marine Corps. This scholarship is not tied to a specific university and is a four-year scholarship. Each applicant will be required to submit an essay, highlighting their own efforts to advance the women's community in America, or the major contributions of the women to the nation.

**\*\*Email signed/dated essays to your area NROTC Coordinator:**

**REQUEST FOR SECONDARY SCHOOL TRANSCRIPT**

Applicant's full name (Last, First Middle): \_\_\_\_\_

Birth Date: \_\_\_\_\_ NROTC Program Option: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ 

1. The student named above is applying for an NROTC Scholarship. Please complete this part of the form as accurately as possible. The Scholarship Selection Board uses a transcript of grades in reviewing an applicant's record. In addition to courses taken (or in progress) and grades received, it is essential that the transcript reflect rank in class along with the most complete academic record to include test results such as NMSQT, CEEB's ACT's and other national examinations.
2. **IMPORTANT!** Please submit this information immediately.
3. Return completed form and a transcript signed or stamped by a high school official to the recruiting activity indicated on the self- addressed envelope provided (Also, include a profile of the graduating class, if possible.)
4. I authorize release of my high school transcript.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

1. Candidate's GPA:    Weighted (ex. 999.99) \_\_\_\_\_ Unweighted (ex. 9.99) \_\_\_\_\_

2. GPA Scale:            Weighted (ex. 999.9) \_\_\_\_\_ Unweighted \_\_\_\_\_

3. Rank in Class (Approx. to nearest 10<sup>th</sup> from top): \_\_\_\_\_ Exactly  or Approximately   
 Rank from Top: \_\_\_\_\_ No. in Class: \_\_\_\_\_

4. % Grad Class Expected to Enter:    4-Year College: \_\_\_\_\_ 2-Year College: \_\_\_\_\_

5. School ETS Code: \_\_\_\_\_

6. Did this student take any:

Type of Class	YES	NO	Not Offered
Honors Courses			
Accelerated Courses			
Advanced Placement Courses			
International Baccalaureate			

7. Are all honors, accelerated, and advanced placement courses given extra credit in computing GPA?

	YES	NO
Rank in Class		
Grade Averages		

8. Did the student receive any academic accommodations (i.e. extra time on tests, established 504 plan)? YES / NO  
 If yes, please list the type of academic accommodations received and the school year(s) received:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Is applicant from minority group or disadvantaged background?      YES \_\_\_\_\_      NO \_\_\_\_\_  
 If yes, which? Minority/Disadvantaged (specify in comment area).

10. Official School Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
 School Telephone (include area code): \_\_\_\_\_

11. Ranking Period:      From \_\_\_\_\_ to \_\_\_\_\_  
 Indicate how grade point average and rank were determined, if profile not available.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

12. If rank not available, please indicate placement by percentile below:

<input type="checkbox"/>	Top 5%
<input type="checkbox"/>	Top 10%
<input type="checkbox"/>	Top 20%
<input type="checkbox"/>	Top 30%
<input type="checkbox"/>	Top 40%
<input type="checkbox"/>	Top 50%
<input type="checkbox"/>	Lower 50%


13. Comment (Additional information which may be significant in considering applicant):  
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 Date      Title      Signature      Print Name

**Email this form to the NROTC Scholarship Coordinator for your area:**

### Math-English-Science Teacher Evaluation

Applicant's Last Name  First  MI

Last Four of Social Security Number  

Evaluator's Name

**INSTRUCTIONS FOR THE SCHOOL OFFICIAL:** This form is designed to assist in the process of evaluating a candidate's suitability for the Naval ROTC program and eventual service as a Naval Officer. **Please evaluate the above-named applicant in the trait areas listed on a scale from one to ten, with ten being the highest.** Use the space below each area to justify your evaluation. Your identity as the source of information relating to the applicant will be disclosed upon the applicant's request, unless you require confidentiality as a condition for furnishing any information. In such case, your identity will be held in confidence.

Do you desire confidentiality as a condition for providing information?  Yes  No

**Team Player/Engaged.** How the individual functions in a group setting, putting the group's goals ahead of their personal goals. Actively engaged with their activities, organizations and groups, not passive participants. Seek out mentorship and feedback and give back to the organizations they are members of. Seeks and builds connectedness.

Score:

**Comments:**

**Communication.** Demonstrates the ability to express oneself effectively in individual or group situations including gestures and other forms of nonverbal communication.

Score:

**Comments:**

**Initiative.** Recognizing deficiencies, taking action to correct them, and taking accountability for the results. Making lasting improvements to process.

Score:

**Comments:**

**Innovation.** Innovation is the creation of a new idea, method, or device. Innovation is present when a candidate shows evidence of problem solving or finding new ways to do old things. Many students may be innovative in the way they work and not know it.

Score:

**Comments:**

**Toughness.** The ability to thrive in any conditions. Demonstrates an ability to see difficult tasks through to completion and handle setbacks and stress. Accepts responsibility for their actions. Reflects on and learns from experiences. Has a culture of physical fitness.

Score:

**Comments:**

**Leadership/Followership:** Leadership is developing others and helping them reach their potential. Leaders enable teams to think more clearly, learn more rapidly and make better decisions faster and more accurately than our adversaries. Followership is the intentional practice on the part of the subordinate to enhance the performance of teams and achieve organizational objectives through interchange between the follower and the leader.

Score:

**Comments:**

**Character:** Demonstrates integrity, accountability and professionalism. Has a solid understanding of what is right and possesses a foundational character that inspires trust and can be built upon to support the Navy's core values of Honor, Courage and Commitment. Score:

**Comments:**


**Use the space below to provide any additional comments you have concerning the candidate. (If desired)**

**Comments:**



Other Official's Evaluation of Applicant

Applicant's Last Name  First  MI

Last Four of Social Security Number  

Evaluator's Name

**INSTRUCTIONS FOR THE SCHOOL OFFICIAL:** This form is designed to assist in the process of evaluating a candidate's suitability for the Naval ROTC program and eventual service as a Naval Officer. **Please evaluate the above-named applicant in the trait areas listed on a scale from one to ten, with ten being the highest.** Use the space below each area to justify your evaluation. Your identity as the source of information relating to the applicant will be disclosed upon the applicant's request, unless you require confidentiality as a condition for furnishing any information. In such case, your identity will be held in confidence.

Do you desire confidentiality as a condition for providing information?  Yes  No

**Team Player/Engaged.** How the individual functions in a group setting, putting the group's goals ahead of their personal goals. Actively engaged with their activities, organizations and groups, not passive participants. Seek out mentorship and feedback and give back to the organizations they are members of. Seeks and builds connectedness.

Score:

**Comments:**

**Communication.** Demonstrates the ability to express oneself effectively in individual or group situations including gestures and other forms of nonverbal communication.

Score:

**Comments:**

**Initiative.** Recognizing deficiencies, taking action to correct them, and taking accountability for the results. Making lasting improvements to process.

Score:

**Comments:**

**Innovation.** Innovation is the creation of a new idea, method, or device. Innovation is present when a candidate shows evidence of problem solving or finding new ways to do old things. Many students may be innovative in the way they work and not know it.

Score:

**Comments:**

**Toughness.** The ability to thrive in any conditions. Demonstrates an ability to see difficult tasks through to completion and handle setbacks and stress. Accepts responsibility for their actions. Reflects on and learns from experiences. Has a culture of physical fitness.

Score:

**Comments:**

**Leadership/Followership:** Leadership is developing others and helping them reach their potential. Leaders enable teams to think more clearly, learn more rapidly and make better decisions faster and more accurately than our adversaries. Followership is the intentional practice on the part of the subordinate to enhance the performance of teams and achieve organizational objectives through interchange between the follower and the leader.

Score:

**Comments:**

**Character:** Demonstrates integrity, accountability and professionalism. Has a solid understanding of what is right and possesses a foundational character that inspires trust and can be built upon to support the Navy's core values of Honor, Courage and Commitment. Score:

**Comments:**

**Use the space below to provide any additional comments you have concerning the candidate. (If desired)**

**Comments:**